

SCOFIELD FARMS

Board of Directors Meeting Minutes

DATE: January 18, 2021
TIME: 2:30 p.m.
LOCATION: Zoom Meeting - www.zoom.com/join

LINK TO JOIN ZOOM MEETING

ZOOM MEETING ID:

<https://us02web.zoom.us/j/82346064501?pwd=MFF0ZGQ3eTJoZE9wK0lCdEJOK1RlZz09>

Meeting ID: 823 4606 4501

Passcode: 477253

DIAL-IN OPTION

+1 346 248 7799 US

MINUTES FOR REGULAR BOARD MEETING Scofield Farms ROA

EXECUTIVE SESSION: Executive Session 2:00 P.M.

This will be held on a separate conference line prior to the start of the open session

DJ Loberg called Executive Session to order at 2:20pm

Roll Call:

- *DJ Loberg*
- *Guy Cole*
- *Mike Kabouski*
- *Ketan Patel*
- *Judie Daniel*
- *Kent Davis – CMA representative*

Review accounts

Review Smartwebs sign-up and update

Review Shade Canopy and umbrellas at pool area

DJ Moves to adjourn

Guy second

Executive session adjourns at 2:28pm

CALL TO ORDER FOR OPEN SESSION 2:30 P.M.

DJ Loberg called General Session called to order 2:31pm

Roll Call:

- *DJ Loberg*
- *Guy Cole*
- *Mike Kabouski*
- *Ketan Patel*

- *Judie Daniel*
- *Kent Davis – CMA Representative*

HOMEOWNER FORUM

- All owners will be muted upon entry to the meeting. Owners wishing to address the board will have 3 minutes time allotment and will be called upon by the board.
 - Craig Becker (Visalia Dr)

APPROVE PRIOR MINUTES

- Minutes of the regular Board meeting of 10.12.2020
 - Guy Cole moves to approve the October Minutes
 - Mike Kabouski seconds to approve the October Minutes
 - Unanimous approval of the October Minutes – approved minutes to be posted to website
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COMMITTEE REPORTS

- ACC – Ketan Patel
 - Many items coming in through the homeowner portal are minor and do not need ACC approval, such as minor repairs, maintenance, and routine gardening
 - Flag location is under ACC purview – anything else regarding types of flags is not within the ACC purview (outside the scope of the flag policy)
 - Add Q&A to website, including information regarding what does/does not require ACC approval
- Website –Judie Daniel
 - Add Q&A section to website
- Welcome Committee – Kara Alexander
 - Quarterly welcomes continue to occur
- Social – Shawna Loberg
 - Virtual “12 Days of Getting to Know Your Neighbor” on Facebook in December
 - 2021 events: next steps will be upcoming events – what we can do
- Pool –Maria Shelby
 - Umbrella installation still being bid
 - Cameras readjusted, secure coverage of entry points and playground – one camera needs to be replaced
 - Bathroom cleaning prior to pool reopening
 - Furniture that would fit stored in shed; however, not all of it fits – could get a tarp to cover tables and protect from elements during winter months. May move shelving and reorganize shed this Summer.
 - Update landscaping around the pool area
 - Holes and other openings in pool house need repair to prevent critter entry – bids to get screens repaired/replaced
 - Vent/fans to circulate air in restrooms and potentially change faucets to touchless – bids for restroom upgrades
- Park – Position open – accepting volunteers

FINANCIAL REVIEW

- Board Reviewed financials – no action taken

UNFINISHED BUSINESS

- Umbrella Stands
- Sail Cover for Kiddie Pool

NEW BUSINESS

- Pool Furniture Storage (Discussed during Pool Committee)

- Pool Monitor/Lifeguard schedule & Vendor – bid other companies based on Memorial Day opening
- Pool Fence Extensions – get bids to make fence taller

ACTIONS FROM EXECUTIVE SESSION (IF ANY)

- No actions taken

NEXT MEETING

- Next Meeting (tentative): April 16, 2021 2:30pm (2pm Executive Session)

ADJOURNMENT

- Ketan Patel had to log off at 3:40pm
- Guy Cole moves to adjourn meeting
- Judie Daniel seconds
- Unanimous approval to adjourn meeting at 4:07pm

DRAFT