

Scotfield Farms ROA
Board of Directors Meeting
October 22, 2019
Brookdale Parmer Lane
12429 Scotfield Farms Dr., Austin, 78727

- 1) CALL TO ORDER
 - a) Ketan calls to order - 5pm
 - b) All board members present – Troy Alexander, Mike Karbouski, Ketan Patel, Judie Daniel, DJ Loberg

- 2) EXECUTIVE SESSION
 - a) Executive session called to order 5pm
 - i) Review Executive business
 - (1) Fencing issues
 - (2) Fence in disrepair: motion to redo fence and bill both homeowners, split based on fencing/gate placement
 - (a) Ketan Patel moved – Mike Karbouski second - unanimous - both homeowners to be notified in writing
 - ii) Delinquency/Violation Review
 - (1) #17217 – Ketan Patel moved to waive attorney’s fees and late fees from 8/27-9/30, Mike Karbouski second - unanimous
 - b) Executive session ends 5:31pm

- 3) HOMEOWNER FORUM
 - a) Homeowner Forum begins at 5:32pm
 - i) Dina Testoni - fencing repair concerns

- 4) APPROVE PRIOR MINUTES & ACTION TAKEN OUTSIDE MEETING
 - a) Ketan Patel moves to approve minutes from board meeting on 6.10.19. DJ Loberg seconded. Unanimous approval
 - b) #17217 account settlement accepted
 - c) ATX bid for men’s shower repair
 - d) #17212 bad debt write off taken \$688

- 5) COMMITTEE REPORTS
 - a) ACC – Ketan Patel discussed working on ACC Guidelines language
 - b) Website – Judie Daniel discussed updating website
 - c) Welcome Committee – Carol Robbins will be resigning as chairperson, Kara Alexander appointing as new chairperson. Discussed additional members from Park and Withers.
 - d) Social Committee – discussed upcoming Neighborhood Night Out and Holiday Party
 - e) Pool – discussed a working group to obtain quotes for new pool furniture. Discussed installation of new entrance gate.
 - i) Pool Contamination Accountability
 - (1) Ketan Patel made a motion to post pool contamination protocol signs, Mike Karbouski seconded, unanimous approval
 - (2) Discussed sending pool use education in March and May

- ii) Motion to accept lifeguard/monitor contract for 2020 made by Mike Karbouski, Seconded by Ketan Patel – unanimous approval

6) FINANCIAL REVIEW

7) UNFINISHED BUSINESS

- a) ACC Guidelines Update
- b) Mailbox Replacement - Mailboxes by the Park next to be installed
- c) Little Library boxes

8) NEW BUSINESS

- a) Mike Karbouski made a motion to approve 2020 Budget. Seconded by Judie Daniel. Unanimous approval
- b) Collection Directive
- c) Fencing/access at Pool
- d) Christmas Lights
- e) Tree Trimming Initiative (Oak Wilt Prevention Program) review

9) NEXT MEETING: January 20, 2020 3pm

10) ADJOURNMENT at 7:32pm – Ketan Patel moves to adjourn meeting, Mike Kabouski seconds.