

# SCOFIELD FARMS

## 2019 ANNUAL MEETING NOTICE

There will be a meeting of the Scofield Residential Owners Association:

**Date:** Wednesday, June 5, 2019  
**Registration:** 6:30 p.m.  
**Time of Meeting:** 7:00 p.m.  
**Place:** Capital Area Council, Boy Scouts of America – Fickett Center  
Meeting Room B  
12500 N IH 35  
Austin, TX 78753

Important agenda items include: (a) Report of Officers, (b) Election of two (2) homeowners to the Board of Directors, and (c) any other new business.

Enclosed is a proxy; please fill out and return to our office no later than June 4, 2019. It is important that you return the signed proxy so that the required quorum of ten (**10%**) percent can be established and the meeting held as scheduled. Your proxy will be returned to you if you attend the meeting in person.

Also enclosed is a nomination form. Pursuant to state law, owners in Scofield Residential Owners Association wishing to run for the board and appear on the ballot must submit their request to the association. If you are interested in a Board position, please fill out the nomination form and return to our office at [frontdesk@cmaaaustin.com](mailto:frontdesk@cmaaaustin.com) no later than May 20, 2019.

A short organizational meeting of the new Board of Directors will be held immediately following the annual meeting to elect officers and any new business brought before the board.

Thank you for your attention to this important matter. If you have any questions regarding the annual meeting, please call our office at 512-339-6962 or email at [frontdesk@cmaaaustin.com](mailto:frontdesk@cmaaaustin.com).

**Notice Date: May 1, 2019**

# SCOFIELD FARMS

## PROXY

Annual Meeting of June 5, 2019  
(And Any Adjournment Thereof)

I/We \_\_\_\_\_, being the legal owner(s) of \_\_\_\_\_, Austin, TX 78727, do hereby authorize and appoint/designate: \_\_\_\_\_ (write in) to be my/our proxy to represent me/us on the issues to be discussed at the annual homeowners' meeting of Scofield Residential Owners Association to be held on Wednesday, June 5, 2019 at 7:00 p.m. at the Fickett Center, Capital Area Council, Boy Scouts of America, 12500 North IH 35, Austin, TX 78753, and to vote on my/our behalf on the issues submitted to vote at this meeting, or in the event a quorum shall fail to attend, at such time and place as the adjourned meeting shall be resumed. This proxy shall remain in full force and effect until such time as the meeting is held with quorum and then adjourned.

**Proxy designations left blank will be assigned to the Board President.**

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

Please complete, sign and promptly return this form no later than **June 4, 2019**, to Certified Management of Austin by mail to 101 River Hills Drive, Georgetown TX 78628, or fax to 512-339-1317 or email to [frontdesk@cmaaustin.com](mailto:frontdesk@cmaaustin.com)

# SCOFIELD FARMS

## AGENDA

Annual Meeting  
Wednesday, June 5, 2019  
Fickett Center - Capital Area Council, Boy Scouts of America

- I. Call to Order at 7:00pm
- II. Introductions
- III. Proof of Notice
- IV. Approval of Prior Minutes
- V. Guest Speaker
  - Council Member Ellen Pool
- VI. Report of Officers
  - Review of 2018
  - Financial Review
  - Committee Updates
- VII. Election of Two (2) Directors
- VIII. Home Owner Forum
- IX. Adjournment

# SCOFIELD FARMS

## NOMINATION FORM

Annual Meeting  
Wednesday, June 5, 2019  
Fickett Center - Capital Area Council, Boy Scouts of America

This is notice pursuant to state law that owners in Scofield Residential Owners Association wishing to run for the Board and appear on the director election ballot must submit their request to the Association.

I, \_\_\_\_\_, submit my name for consideration for the Board of Directors of Scofield Farms.

\_\_\_\_\_  
Address

\_\_\_\_\_  
Email

\_\_\_\_\_  
Home

\_\_\_\_\_  
Cell

Please provide a brief bio and why you are interested in serving as a Board member:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

Please complete, sign and promptly return this form by **May 20, 2019**, to Certified Management of Austin by mail to 101 River Hills Drive, Georgetown TX 78628, or fax to 512-339-1317 or email to [frontdesk@cmaaustin.com](mailto:frontdesk@cmaaustin.com).