

# SCOFIELD FARMS ROA

## Board of Directors Meeting

Monday, September 11, 2017

Certified Management of Austin Conference Room

### I. CALL TO ORDER

- a. Ketan Patel called the meeting to order at 6:30pm.
- b. Board Present: Ketan Patel, Diane Harvey, Jodi Cadle, Troy Alexander, and Mike Karbouski  
Absent: None
- c. Neighbors present: None.

### II. APPROVE PRIOR MINUTES

- a. Motion: Approve minutes of the regular Board meeting of June 5, 2017  
Motion approved unanimously. (Ketan Patel abstained.)

### III. HOMEOWNER FORUM

No homeowners were present.

### IV. RATIFICATION OF VOTES

- a. Hess – tree removals
- b. Jazz Group insurance waiver
- c. Hess – irrigation repairs
- d. Hess – plant replacements at entry and pool

Motion to ratify all votes previously approved via email as identified above. Unanimous.

### V. COMMITTEE REPORTS

- a. ACC – No report.
- b. Website – Updates were given regarding future website edits.
- c. Social –
  - a. Updates were given regarding National Night Out.
  - b. Motion to approve Shawna Loberg as Social Chair. Unanimous.
- d. Pool –
  - a. Close date – Last pool day will be Oct 29.

- b. Discussed funds holdback.

## **VI. FINANCIAL REVIEW**

- a. Financials as of July 31, 2017 were reviewed and discussed.

## **VII. UNFINISHED BUSINESS**

- a. Update was given on nonworking lights at parking lot.

## **VIII. NEW BUSINESS**

- a. ACC Guidelines were reviewed and discussed.
- b. Update was given regarding damage to entrance at Scofield Farms Dr.
- c. Update was given regarding Fencecrete wall inspection project.
- d. Updates were given for remaining projects for 2017.
- e. Pool Party Reservation policies were reviewed and discussed.
- f. Lifeguard scheduling was reviewed and discussed.
- g. Discussion & Approval of 2018 Budget and Assessments
  - Motion to increase quarterly HOA assessment to \$125 effective January 1, 2018.
  - Unanimous.

## **IX. EXECUTIVE SESSION**

Executive session began at 9:11pm.

- a. Delinquency / Violations Review
- b. Collection Status – Attorney Accounts
- c. Legal Services Providers

No decisions were made in Executive Session.

Executive session closed at 9:50pm.

## **X. NEW BUSINESS FROM EXECUTIVE SESSION**

- a. Report & Vote on proceeding items discussed in Executive Session

## **XI. NEXT MEETING**

January 8, 2018 at 6:30pm

## **XII. ADJOURNMENT**

Meeting was adjourned at 9:57pm.