

## **Scofield Farms Residential Owners Association Annual Meeting Minutes**

**Meeting Date:** Tuesday, May 20, 2014 **Location and Time:** Frank Fickett Center, 7:00 pm

### **I. Call to order – 7:04 pm**

- a. 10% of owners present or represented by proxy.
- b. Board members present – Emmett Bills, Paul Maine, Debbie Southerland, Barton Layne.
- c. Certified Management of Austin representative Lori Hollis read the Proof of Notice dated May 6, 2014.

### **II. Approval of 2013 Annual Meeting Minutes**

- a. Motion – Paul Maine
- b. Second – Barton Layne
- c. All voted in favor and motion carried.

### **III. President's report given by Paul Maine**

- a. Key projects in 2013-2014 included:
  - i. Lawsuit related to mixed use properties settled in February 2014
  - ii. Pool House Renovations
  - iii. Fencecrete Repairs
  - iv. New water-saving landscape beds
  - v. Conversion to drip irrigation at pool
  - vi. New fence repair policy
  - vii. Creation of documentation website
  - viii. Participation in COA CodeNext project
  - ix. Website maintenance

### **IV. Report on Pool house renovations given by Paul Maine**

### **V. Website/technology update given by Debbie Southerland**

- a. Content continues to be added and updated to the scofieldfarms.org website.
- b. Other technological resources available for residents include the scofieldfarms.org forum, email newsletter and Instant Communicator.
- c. Neighborhood promotional video created this year.

### **VI. Social events update given by Debbie Southerland**

- a. Social events hosted in 2013-14 included: Fourth of July Party, Movie in the Park, Neighborhood Night Out, Easter Egg Hunt, Holiday Hay Ride, Ongoing music events.
- b. Two community events sponsored in 2013-14 (Candidate forum and PISD forum)

### **VII. Architectural Control Committee report given by Barton Layne**

- a. Applications for ACC review in 2013-14: 58
  - i. 27 approved
  - ii. 16 denied
  - iii. 15 approved conditionally
- b. Most common deed restriction violations were for landscaping (barren due to drought), fence/gate maintenance, unapproved modifications, and paint color changes.
- c. Reminder: ACC approval does not mean City of Austin building permit may not be needed.
- d. Trash can policy is more lenient than in the past – available on the scofieldfarms.org website.
- e. It is possible to call CMA directly to report deed restriction violations.

**VIII. Financial report given by Lori Hollis**

**IX. Committee Reports facilitated by Debbie Southerland**

- a. Pool Committee
- b. Neighborhood Watch – currently vacant, although National Night Out event still held
- c. Welcoming Committee
- d. Yard of the Month – new chair needed
- e. Park Committee – new chair needed

**X. 2014-15 Initiatives given by Paul Maine**

- a. Continue to advance maintenance suggestions from 2012 reserve study
- b. Revive Neighborhood Watch
- c. Ongoing Fencecrete repairs
- d. Irrigation Audit
- e. More drought-resistant landscaping
- f. Continue to work with APD and Inland Property Management on homeless issue at Parmer and Metric

**XI. Election of three board members**

- a. Dan Frasier, Pete Patterson, and Paul Maine are the only names on the ballot.
- b. Debbie Southerland made a motion to suspend the election and elect Pete Patterson, Dan Frasier, and Paul Maine by acclamation.
- c. Motion carried.

**XII. Recognition of Paul Maine, Emmett Bills and David Negrete for their service to the neighborhood.**

**XIII. Annual meeting adjourned at 8:48 pm.**

**XIV. Organizational meeting of new board followed at 9:15 pm.**

- a. Officers elected: Debbie Southerland – President, Barton Layne – Vice President, Paul Maine – Director at Large, Dan Frasier – Treasurer, Pete Patterson – Secretary.
- b. Next board meeting set for June 17, 2014.