

**SCOFIELD FARMS**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**CMA Conference Room @ 6:00pm**  
**March 28, 2011**

- I. Call to order  
Present – Steve Walden, Tanya Quinn, David Negrete, Leigh Ann Brunson, Shelley Karn
- II. Approval of Prior Minutes  
Review and approve minutes of the Board meeting held February 21, 2011.  
  
Motion           NEGRETE           Second           QUINN           Carried           UNANIMOUS
- III. Committee Reports
- a. Pool Committee - no issues, may need to repaint rod iron fence, CMA will investigate having pergola contractor paint the fence, bid for Lifeguards for Hire to Paul Bull.
- b. Security Committee – DJ is committed to remain as Chair per Karn. DJ may discontinue quarterly meetings at Pancake House. Quinn will visit with him regarding his plans and will provide an outline of previous security process and try to answer any questions he may have. **ACTION**: Tanya will ask Ryan Hoke if he would mind posting crime stats to the list serve.
- c. Cameras – discussed feasibility of cameras throughout the neighborhood and possibility of “dummy” cameras. Decided it would be best to discuss further with APD before action especially in light of the relatively high expense.
- IV. Treasurer’s Report
- a. Financial Review – HOA is great shape; have additional funds that should start coming in from commercial properties like Walgreens. Funds are not presently counted in the balance sheet.
- b. Delinquency Review & Attorney Collection Status – delinquency sheet is down to 1 sheet, greatly reduced from previous total.
- IV. Old Business
- a. Fining Policy & Payment Application Policy
- HOA has authority to fine 25.00 per day. **ACTION**: Jennifer (CMA) will send adopted amendment on fining to Brunson. Should be posted to the website.
- b. Bylaw & CCR amendment status
- Walden will send document with track changes to Board for review. Should be ready to put in Annual meeting packet.
- c. Rules & Guidelines Draft status (David)
- Will not be ready in time to include in Annual meeting packet.
- d. Scofield Lane/Yearling Cove Fencecrete Status
- Board gave Walden authority to approach residents with same offer given to Foal/Metric residents for replacement of wood fence with fencecrete.
- e. Commercial/Mixed Use Property
- Connie Heyer, atty, continues to make progress.
- f. Pool shade structure - ProTouch
- Work will begin to replace pergola as soon as contractor gets insurance.
- g. Follow up on Yard of the Month, Holiday lights, Welcome committee

- Looking for Chair for Yard of the Month, Negrete will check with AC committee to see if they can do it, need to look for permanent Chair, it is done over 3 months/year – 2 in old section, 1 for WW and 1 for Park area.

h. Annual Meeting- nail down logistics

- Will be one mailing on Fining policy and on fences
- Packet will have meeting notice, agenda, meeting minutes from last meeting, nomination form – Because of bylaws vote, we need bylaws in packet (ACC will be separate mail out with fining policy in first mail out, also need to note position vacancies of outgoing board members. Paul Maine will run. President's letter – note AC Guidelines, where to find documents, April 9 Pool Opening Event
- Mail out has to go out 10-30 days before meeting
- CMA will secure Westview Middle School

V. New Business

- a. Pool Opening Event – April 9 – Walk/Run, Culvers and Music 1:00 – 3:00 – Consider adding Gracy Farms and Ridge to Walk/Run **ACTION**: Brunson send flier, map to Walden

V. Other

- a. Fencecrete – Contractor will fix “sections” at a time. Walden will try to remove mold with chlorine first, Martin at CMA may assist with powerwashing.
- b. Board authorized CMA (Martin) to sand/paint the bridge fence over the creek on Metric.

VI. Next Meeting – Tuesday, May 24, 2011, 6:30 p.m.

VII. Adjournment - 9:40 p.m.

VIII. Executive Session