

SCOFIELD RESIDENTIAL OWNERS ASSOCIATION, INC.

MEETING OF THE BOARD OF DIRECTORS

September 10, 2008 AT 7:00 P.M.

AT THE OFFICES OF REALMANAGE

12335 HYMEADOW DRIVE, SUITE 300

AUSTIN, TEXAS 78750

Item 1 – Establish Quorum/Call to Order

The meeting was called to order at 7:00 P.M. Board Members Tanya Quinn, Sue Hoke, Alan Shelby (departed at 8:40 PM), Leigh Ann Brunson and John Havlik were present. Also present was Craig Isley of RealManage.

Item 2 – Homeowner Communication (Open Session)

There were no homeowners present.

Item 3-Approval of the May 6, 2008 Meeting Minutes, June 19, 2008 Special Meeting Minutes, July 10, 2008 Meeting Minutes and July 17, 2008 special Meeting Minutes

The May 6, 2008 Meeting Minutes were not approved, as Director Hoke noted verbiage omitted. The June 19, 2008 Special Meeting Minutes were approved with a motion from Director Shelby and a Second from Director Hoke. Motion passes. The July 10, 2008 Meeting Minutes were approved with a motion from Director Quinn and a Second from Director Shelby. Motion passes. The July 17, 2008 Special Meeting Minutes were approved with a motion from Director Quinn and a Second from Director Shelby. Motion passes.

Item 4- 2009 Budget Review

The Board unanimously agreed to table the review of the 2009 budget until an Accounting Representative of RealManage could be present, either in person or via conference call. The Board will call a special meeting for this purpose.

Item 5 – Manager’s Report

a) DRV Status

[REDACTED]

(c) [REDACTED]

b) Collection Status-RealManage

[REDACTED]

Item 6 – Old Business

- a) Permanent Rule Signage for Pool-Director Brunson to provide verbiage for the signs. Director Brunson discussing with the Pool Committee.

- b) Pool Camera Warning Signs-Craig Isley obtained the signs which were dropped off at Director Shelby's house. These are now in the closet at the pool. Director Quinn will defer to the Pool Committee.
- c) Office Max Refund-Craig Isley reported a check is to be issued by RealManage to Scofield ROA in the month of September 2008.
- d) Stub Agreement/DR Horton-Barry Robinson. Director Quinn is including Steve Walden on this project.
- e) Commercial Lots Billing-Craig Isley reported that all the lots have been properly identified. Craig Isley is working with Collections and Bill Flickenger on further actions needed.
- f) Family Swim Gym Coping Tiles-Craig Isley reported that FSG was notified of the timing to replace these tiles
- g) 2008 Budget Review-2007 Lifeguards expenses over budget. Craig Isley reported that the 2007 budget for services was \$29,461 and the actual cost was \$29,400. No further discussion required until the 2009 budget review.
- h) Mailing to homeowners-Fence and Pool Rules. Director Quinn reported this is not done yet. Director Quinn discussed a mailing to homeowners regarding Oak Wilt and the proper treatment as well as the \$250 reimbursement the Associations provides (one time per year, per household).
- i) Gift for Parmer Woods for hosting Annual Meetings-Terri Martinez contacted. She stated a \$200 donation was not required, but if needed, she would like the donation to go to the Alzheimer's awareness campaign in August or September 2008. Craig Isley has contacted Parmer Woods Center and awaiting confirmation of whom and where to send the check to.
- j) Pool area maintenance-Meeting with FSG. The power wash was completed. Maintenance of the pool area is per contract. Hurricane Ike is forthcoming to hit the Austin Area. Director Quinn discussed FSS and volunteers to assist in securing the pool area. Director Quinn also provided emergency contact information to the Board.
- k) Residents concerns-Communication from the Board. Director Quinn established contact with the current webmaster on the content of the website. Director Quinn is also currently overseeing as Editor of the Gazette. Director Quinn provided an update. Linda Edelstein is now the Editor of the Gazette.
- l) Outstanding checks-The Villas check is still not showing as received. Craig Isley is to contact the Villas and advise of the check being issued and on what date.
- m) Lap lane rope-Repair status-Craig Isley reported that S-Hooks are readily available in the lifeguard house. Director Quinn will defer this to the Pool Committee.
- n) Bank Signature Card-Obtained signatures archive card and forward to corporate for additional signatures.
- o) Lifeguard charges-Director Hoke to receive the breakdown of charges for services.
- p) Movies in the park-This has been completed and was a large turnout.
- q) Monthly Meetings-Board President and RealManage-Director Quinn provided an update and stated committee reports are forthcoming.
- r) Commercial Properties Update-Director Quinn provided an update
- s) Communication Update-Director Quinn provided update
- t) Special Committees Update-Director Quinn provided update
- u) Pool Rules-the Board unanimously agreed to defer the review of the proposed pool rules until the special meeting on July 17 or 18, 2008. These rules were approved and adopted at the special meeting.

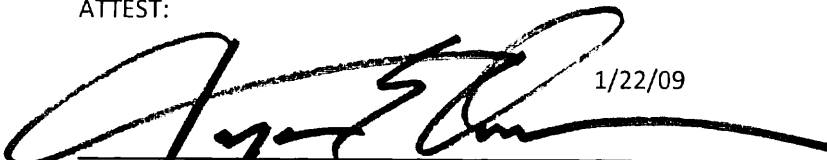
Item 7-New Business

- a) Oak Wilt-This was previously discussed
- b) Reserve Study-Craig Isley is to obtain a quote for a Reserve Study
- c) Wall repairs on Dapplegray and Metric-Craig Isley is to obtain quote for these repairs.
- d) July CD Renewal posted on the Board Portal-Craig Isley is to have the Accountant upload this document.
- e) Pool phone-ATT has removed the pay phone from the pool area. RealManage is installing a 9-1-1 access phone in its place, as required by law.
- f) The tree trimming project has been delayed until January 2009.

Item 8- Adjournment

Having no further business, the meeting was adjourned at 9:30 pm

ATTEST:


1/22/09
Tanya Quinn, President