

**SCOFIELD RESIDENTIAL OWNERS ASSOCIATION, INC.**  
MEETING OF THE BOARD OF DIRECTORS  
APRIL 16, 2008 AT 7:00 P.M.  
REALMANAGE CONFERENCE ROOM  
12335 HYMEADOW DRIVE, SUITE 300, AUSTIN, TX 78750

Item 1 – Call to Order/ Establish Quorum

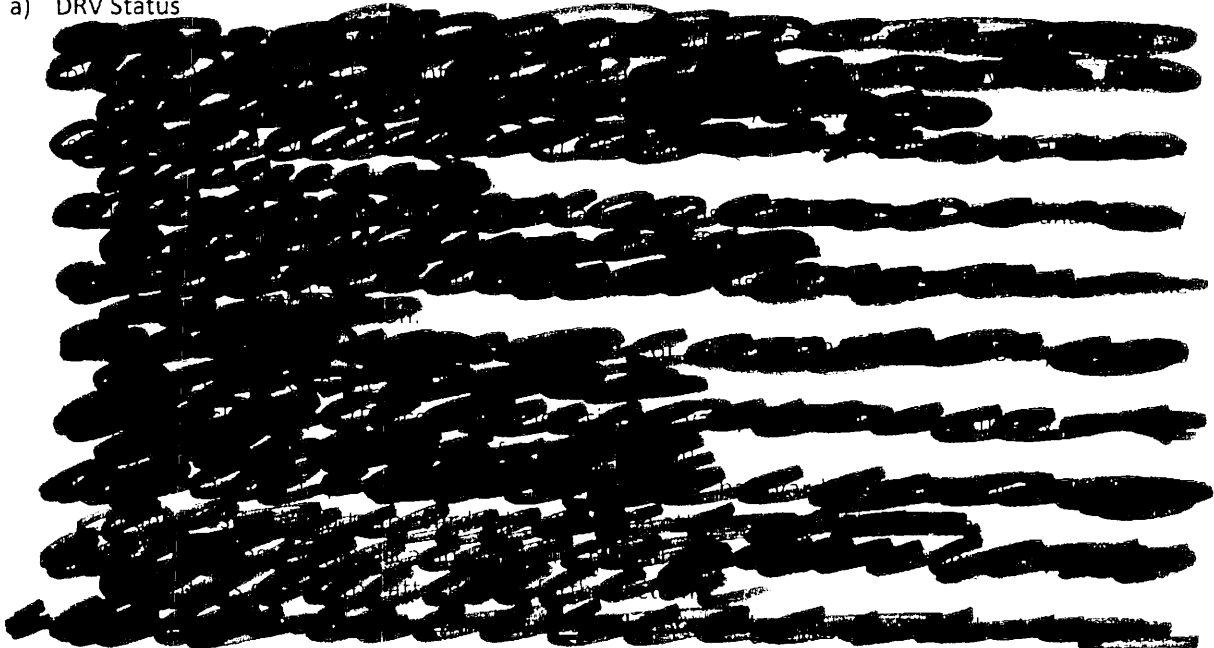
The meeting was called to order at 6:49 p.m. Board members Barry Robinson, Alan Shelby, Sue Hoke, Leigh Ann Brunson and Neil O’Shaughnessy were in attendance, thus constituting a quorum. Jennifer Stephens and Craig Isley of RealManage were also present.

Item 2 – Approval of Minutes from the January 24, 2008 Board Meeting

The Board reviewed the minutes from the October 23, 2007 and January 24, 2008 meeting. After discussion, the Board requested changes be made to draft minutes. Approval tabled until next Board meeting.

Item 3 – Manager’s Report

a) DRV Status



Item 4 – Old Business

- a) Permanent Rule Signage for Pool-Director Brunson is to provide verbiage for the signs.
- b) Pool Camera Warning Sign-Director Shelby forwarded Craig Isley the English and Spanish verbiage for “Area under Surveillance”. Craig Isley is to obtain bids for 6 (six) 3 foot by 3 foot signs; green backing with white lettering and a picture of a camera on the sign.
- c) Office Max Refund-Jennifer Stephens reported this refund was accrued in December 2007 and the check has been issued by Office Max.
- d) Stub Agreement/DR Horton-Director Robinson did not provide an update.
- e) Dedicatory Affidavit from Attorney-Director Robinson did not provide an update.

- f) Commercial Lots Billing-RealManage is to verify what lots are showing as commercial and provide an update on the billing for each lot.
- g) Family Swim Gym Coping Tiles-Director Brunson is to obtain the tiles from Director Shelby and provide them to Troy at Family Swim Gym.
- h) Reimbursables (July 2007 through December 2007) Jennifer Stephens reported this is resolved. A refund of the over charges of reimbursables from July 2007 through December 2007, when the new contract pricing was in effect, has been issued.
- i) Annual Meeting-Craig Isley reported that the Parmer Woods Center has been reserved for the meeting. Sign in begins at 6:30 pm, meeting call to order at 7:00 pm. The door prizes and the gift coin for Doug Hamm have been purchased. The Board asked that copies of the YTD 2007 Balance Sheet, Cash Analysis, Operating Fund and Replacement Fund P&L Statements and 2008 budget summary be available at the meeting. The Board further asked that 5 copies which include the G/L Statement also be available at the meeting. The Board discussed those homeowners who are 2 months past due on their assessments do not qualify for the door prizes. Director Shelby asked RealManage to put out the Annual Meeting signs which are located in the closet of the men's bathroom at the pool area.
- j) CC&R/ACC Guidelines for Portable Basketball Goals-The Board unanimously agreed to allow the use of Portable Basketball Goals; except those in need of repair. RealManage is to change the DRV configuration from "Sports Equipment" to "General, Unsightly"
- k) Fining-Jennifer Stephens to forward an example of a fine policy to the Board
- l) Violation Notice Letters-Examples- Jennifer Stephens forwarded a copy of violation letter notice which includes fining to the Board. RealManage is to inquire with Bill Flickinger if leins can be filed for DRV's.
- m) Scofield/RealManage checks sent to Director Hoke-Director Hoke reported she was not receiving these checks for second signature. Craig Isley is to forward this information to Accounts Payable to ensure Director Hoke receives these checks in the future.
- n) Hess Landscape contract renewal-Craig Isley presented copies of the new contract to the Board. The Board tabled signing the contract until they receive a copy of the old contract. Craig Isley is to forward the old contract to the Board.
- o) Insurance Bids-Craig Isley is obtaining bids for insurance.
- p) Lock box code change-Craig Isley reported that the code to the lock box has been changed.
- q) 2008 Budget review-RealManage still researching why lifeguard charges for 2007 were higher than budgeted. Director Hoke asked that the line item "Legal" be subcategorized within "Professional".
- r) Adjustment to 2007 End of year financials-RealManage Accounting is to adjust the 2007 YTD financials showing the credited reimbursables in December 2007, not February 2008.

#### Item 5- New Business

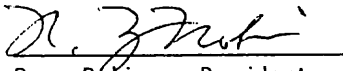
- a) [REDACTED]-The Board of directions unanimously agreed that the Association will not share in the cost of repairs, maintenance or replacement of this fence as each homeowner is responsible for this. Craig Isley is to draft a letter to the homeowner informing them of this decision.
- b) Pool furniture-RealManage is to power wash the pool furniture.
- c) Pest Control-RealManage is to contact Chem-Free and inform them of service beginning in May for a period of 6 months.
- d) Mailing to homeowners-Craig Isley is to prepare a mailing stating the ACC Guidelines for fences. Director Brunson is to draft a mailing with the pool rules. The Fence Guidelines will be on yellow paper and the pool rules will be on white paper.

- e) Pool parties-The Board unanimously agreed to allow pool parties on weekends for a trial period of one year beginning 2008.

Item 6- Adjournment

Director Robinson made motion to adjourn meeting at 9:05 p.m., seconded by Director O'Shaughnessy. All in favor, so moved.

Attest:



Barry Robinson, President  
Scofield Residential Owners Association, Inc.